



Application For Employment

Filipino Community, Inc.
 251 South Franklin Street, Juneau, AK 99801-1894
 Telephone: (907) 586-4116

Applications are considered without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or handicap.

(PLEASE PRINT)

Position Applying For:	Date of Application:
<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary	
How Did You Learn About Us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Employment Agency <input type="checkbox"/> Friend / Relative <input type="checkbox"/> Website <input type="checkbox"/> Other _____	

Last Name	First Name	Middle
Address	City	State Zip Code
Telephone Number (s)		Social Security Number

CONVICTIONS:

Have you ever been convicted of a felony? Yes No
 Have you ever been convicted of a misdemeanor within the past 5 years? Yes No

If yes, to any of the above questions, you must explain on a separate sheet of paper and attach it to this application. If felony, include a copy of your judgment.

Conviction is not of an automatic bar to employment. Failure to disclose information in response to the above is grounds for denying employment.

EDUCATION:

Do You Have a High School Diploma or GED Certificate? Yes No Date Received: _____

Schools/Colleges Attended	No. Years	Year Grad	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



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EMPLOYMENT/WORK EXPERIENCE: Start with your present or most recent position. Include military service assignments and volunteer activities. Exclude organization names that indicate race, color, religion, sex or national origin.

Employer			
Job Title		Supervisor	
Address		City	State Zip Code
Describe Duties/Responsibilities/Accomplishments			
Reason for Leaving			
Dates of Employment (Month / Year)		From	To

Employer			
Job Title		Supervisor	
Address		City	State Zip Code
Describe Duties/Responsibilities/Accomplishments			
Reason for Leaving			
Dates of Employment (Month / Year)		From	To



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Dates of Employment (Month / Year)		From	To

PERSONAL REFERENCES: Please provide names, addresses, telephone numbers, relationship and how long known for three (3) personal references.

BUSINESS REFERENCES: Please provide individual and company names, position, addresses, and telephone numbers for three (3) business references.



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SPECIAL SKILLS: (Describe any special skills or qualifications for this work) _____

I CERTIFY that above answers are true and complete to the best of my knowledge. I authorize the Filipino Community, Inc., to investigate any statement contained in this application, and to obtain a credit report on me (and my company if this application is for reselling by a company) as necessary to determine qualifications. I understand that this application is not and is not intended to be by any kind of contract or agreement. In the event of employment, I understand that any false or misleading information given in my application, correspondence, discussions or interview may result in immediate termination. I understand also, that I am required to abide by all rules, regulations, and policies of the Filipino Community, Inc.

FOR OFFICE USE ONLY:

Arrange Interview: Yes No Date: _____ Place: _____

Remarks: _____

Approved: Yes No

Signature

Date